

Appendix II to UNC Charlotte Policy Statement #57, Alcoholic Beverages

UNC Charlotte Special Circumstances Approval Form

Individual or Group _____

Telephone Number of Requestor _____

Date of Event _____

The following exceptions to the UNC Charlotte Alcoholic Beverages Policy ([Policy Statement #57](#)) are requested:

Service Request

_____ Service, possession, or consumption of Spirituous Liquor, Fortified Wine, or Mixed Beverages at an event in one of the following locations:

- | | |
|------------------------------------|---|
| _____ Cone University Center rooms | _____ the cafeterias |
| _____ Cone Center Plaza | _____ the Rathskeller |
| _____ Student Activity Center | _____ Other (complete Alternative Event Location Request below) |

*A Limited Special Occasion Permit must be obtained from the North Carolina ABC Board and attached to this form prior to University approval of the above-requested exception to the provisions of the Alcoholic Beverages Policy. For information about obtaining a Limited Special Occasion Permit, call the local Alcohol Law Enforcement (ALE) office at 342-6322, visit the NC Alcoholic Beverage Control Commission website at <http://www.ncabc.com/>, or call the NCABCC in Raleigh at (919)-779-0700.

_____ ABC permit attached

Alternative Event Location Request

_____ Service, possession, or consumption of Alcoholic Beverages at an event on University property other than the Cone University Center rooms, Cone Center Plaza, Student Activity Center, the cafeterias, or the Rathskeller:

Alternative Event Location Requested _____

_____ Other Exception Requested: _____

Signature of Requestor _____ Date of Request _____

THE REQUESTOR SHOULD RETURN THIS FORM TO THE UNIVERSITY RESERVATIONS OFFICE, ALONG WITH A COMPLETED "[ACKNOWLEDGMENT OF RESPONSIBILITY](#)" FORM AND AN ABC PERMIT, IF APPLICABLE. THE RESERVATIONS OFFICE WILL SUBMIT THIS FORM TO THE VICE CHANCELLOR FOR BUSINESS AFFAIRS FOR APPROVAL.

THE ABOVE-REQUESTED EXCEPTIONS TO THE PROVISIONS OF THE ALCOHOLIC BEVERAGES POLICY SHALL NOT BE ASSUMED TO BE APPROVED BY THE VICE CHANCELLOR FOR BUSINESS AFFAIRS UNTIL A SIGNED COPY HAS BEEN RETURNED TO THE REQUESTOR.

Approved:

Signature of Vice Chancellor _____

Date: _____